



DIVISION OF ECONOMIC AND FINANCIAL STUDIES

STATISTICS DEPARTMENT

STAT321 LOGISTICS AND PROJECT MANAGEMENT

FIRST SEMESTER 2005

UNIT OUTLINE

Unit Convenor: Kj Byun

Student Resource Centre
Division of Economic & Financial Studies
MACQUARIE UNIVERSITY

Students in this unit should read this unit outline carefully at the start of semester. It contains important information about the unit. If anything in it is unclear, please consult one of the teaching staff in the unit.



Tatnall, A. "Project management: a guide to Microsoft Project"	[HD69.P75.T38/1996]
BALLOU Ron H. " <i>Business Logistics Management</i> "	[HD38.5.B35/1998]
GILMOUR P. " <i>Logistics Management</i> "	[HF5415.12.A8.G476]
SHAPIRO R. " <i>Logistics Strategy</i> "	[HD38.5.S53/1985]
TYNDALL G. " <i>Supercharging Supply Chains</i> "	[HD38.5.s895/1998]
BLOOMBERG David. " <i>The Management of Integrated Logistics</i> "	[HD38.5.B55/1998]

UNIT WEB PAGE

- The web page for this unit can be found at:

<http://www.stat.mq.edu.au/units/stat321/index.htm>

LEARNING OUTCOMES

The learning outcomes of this unit will be:

- Understanding the difference between project and project management;
- An appreciation of information requirements within organisation;
- Competence in the analysis of business decisions using modern techniques.

In addition to the discipline-based learning objectives, all academic programs at Macquarie seek to develop students' generic skills in a range of areas. One of the aims of this unit is that students develop their skills in the following:

- Self-awareness and interpersonal skills;
- Communication skills;
- Critical analysis skills;

TEACHING AND LEARNING STRATEGY

LECTURES

- Students should attend all the lectures.
- In each week, lecture handout will be provided.
- Lectures will be conducted following the structure of the handout. It will contain additional examples and exercises to textbook.
- The solution to these examples and exercises will be covered in the lecture.
- Students are encouraged to participate in the lecture discussion and ask questions.

LECTURE SCHEDULE (D1 2005)

<i>Week</i>	<i>Lecture Date</i>	<i>Topic</i>	<i>Assignments due</i>
1	28 Feb	Introduction to Project Management	
2	7 March	Creating a project schedule and network Scheduling	
3	14 March	Resource allocation	Assignment 1
4	21 March	Resources and scheduling	
5	28 March	Easter Monday Public Holiday	
6	4 April	Time-cost traded analysis in a project environment	Assignment 2
7	11 April	<i>Mid Semester Exam</i>	
Mid Semester Break			
8	2 May	Project Selection	
9	9 May	Logistics Systems: Their Development and Growth	Assignment 3
10	16 May	Logistics Systems: Their Development and Growth	
11	23 May	The Supply-Chain Concept	Assignment 4
12	30 May	Revision	
13	6 June	Final Examination	

ASSESSMENT

The assessment for this unit will consist of *three* components:

1. Mid-semester examination	30%
2. Four assignments	10%
3. Final Examination	60%

In order to pass the unit, **both** the following criteria must be satisfied:

- Submission of the assignment with a satisfactory performance.
- A passing performance in the mid-semester and final examination

Attendance at the lectures is optional but may be monitored to aid in deciding the grades of those students who are close to a grade borderline or who have requested special consideration.

MID-SEMESTER EXAMINATION

- The exam will be held during the lecture time on **11 APRIL** and will commence at **2:10pm**.
- The exam will cover all material up to and including the end of **Week 5**. It will be of **90 minutes** duration.
- In the examination you will be provided with relevant tables but *no* formulae will be given. However, you will be able to bring into the examination **one piece of paper up to A4 size** on which you may write or type anything you like on **one side only**.
- Marked tests will be handed back to the students during the lecture on **2 May**.

ASSIGNMENTS

- There will be 4 assignments worth 10% of the total unit assessment.
- Assignments are **COMPULSORY** and late assignments will *not* be accepted for credit without an appropriate medical certificate.
- In addition to being an assessment task, the assignments are meant to be a learning device so that marks will be awarded for the level of attempt made, presentation and logical answers.
- In addition, your effort in this component together with your attendance at the lectures will be used in deciding the grades of those students who are close to a grade borderline or who have requested special consideration.

FINAL EXAMINATION

- The final examination will be held during the lecture time on **6 JUNE** and will be of **2 hours** duration.
- The final examination will cover all topics dealt within the unit.
- In this examination you will be provided with relevant tables but no formulae will be given. However, you will be able to bring into the examination **one piece of paper up to A4 size** on which you may write or type anything you like on **both sides**. No other notes or books are allowed.

The University Examination period in First Half Year 2005 is from 15th – 29th June. You are expected to present yourself for examination at the time and place designated in the University Examination Timetable. The timetable will be available in Draft form approximately eight weeks before the commencement of the examinations and in Final form approximately four weeks before the commencement of the examinations.

<http://www.timetables.mq.edu.au/exam>

The only exception to not sitting an examination at the designated time is because of documented illness or unavoidable disruption. In these circumstances you may wish to consider applying for Special Consideration. Information about unavoidable disruption and the special consideration process is available at:

<http://www.reg.mq.edu.au/Forms/APSCon.pdf>

If a Supplementary Examination is granted as a result of the Special Consideration process the examination will be scheduled after the conclusion of the official examination period.

Note that there is a Division policy regarding requests for special consideration for examinations and the granting of supplementary examinations which can be found at:

<http://www.efs.mq.edu.au/supexams.htm>

You are advised that it is Macquarie University policy not to set early examinations for individuals or groups of students. All students are expected to ensure that they are available until the end of the teaching semester that is the final day of the official examination period.

PLAGIARISM

The University defines plagiarism in its rules: "Plagiarism involves using the work of another person and presenting it as one's own." Plagiarism is a serious breach of the University's rules and carries significant penalties. You must read the University's practices and procedures on plagiarism. These can be found in the *Handbook of Undergraduate Studies* or on the web at:

<http://www.student.mq.edu.au/plagiarism/>

The policies and procedures explain what plagiarism is, how to avoid it, the procedures that will be taken in cases of suspected plagiarism, and the penalties if you are found guilty. Penalties may include a deduction of marks, failure in the unit, and/or referral to the University Discipline Committee.

UNIVERSITY POLICY ON GRADING

Academic Senate has a set of guidelines on the distribution of grades across the range from fail to high distinction. Your final result will include one of these grades plus a standardised numerical grade (SNG).

Your raw mark for a unit (i.e., the total of your marks for each assessment item, including the final examination) may not be the same as the SNG which you receive. Under the Senate guidelines, results may be scaled to ensure that there is a degree of comparability across the university, so that units with the same past performances of their students should achieve similar results.

It is important that you realise that the policy does not require that a minimum number of students are to be failed in any unit. In fact it does something like the opposite, in requiring examiners to explain their actions if more than 20% of students fail in a unit.

The process of scaling does not change the order of marks among students. A student who receives a higher raw mark than another will also receive a higher final scaled mark.

For an explanation of the policy see:

<http://www.mq.edu.au/senate/MQUonly/Issues/Guidelines2003.doc> or

<http://www.mq.edu.au/senate/MQUonly/Issues/detailedguidelines.doc>.

STUDENT SUPPORT SERVICES

Macquarie University provides a range of Academic Student Support Services. Details of these services can accessed at

<http://www.student.mq.edu.au>

NOT REMOVE
THE STAPLES ⁶