

**DIVISION OF ECONOMIC AND FINANCIAL STUDIES DEPARTMENT OF
ACCOUNTING AND FINANCE**



MACQUARIE
UNIVERSITY ~ SYDNEY

**ACCG 310
CORPORATE ACCOUNTING AND REPORTING**

UNIT OUTLINE

1st SEMESTER 2006

Year and Semester: 2006, 1st Semester

Unit convenor: Dr Elaine Evans

Prerequisites: ACCG 101 (P); 39 credit points

Credit points: 4

Contact hours per week: 4

You should read this unit outline carefully at the start of semester. It contains important information about the unit. If anything in it is unclear, please consult the unit convenor.

ABOUT THIS UNIT

ACCG 310 examines the framework and techniques that are used to prepare general purpose financial reports for companies. The unit considers the recognition and measurement of the financial statement elements and accounting for income tax. A major topic of the unit is the techniques of consolidation accounting used to prepare the consolidated financial statements for a corporate group as well as the compilation of consolidated cash flow statements.

This unit constitutes part of the core curriculum of studies required by CPA Australia and The Institute of Chartered Accountants in Australia.

ACCG 310 is a 4 credit point unit, which means the workload is more demanding than most other ACCG units. On average students should devote between 12 to 14 hours of study time per week to the unit.

ACCG 310 is a pre-requisite of ACCG 340. The department does not allow students to undertake ACCG310 and ACCG 340 concurrently.

ASSUMED KNOWLEDGE

From prior studies you should already be proficient in the following technical aspects of accounting:

- Preparation of general journal entries for sales, cost of sales, cash receipts, cash payments, loans, issue of shares, dividends, transfers to reserves, asset revaluations, acquisition of assets, depreciation, bad and doubtful debts, reversing entries for prepayments and accruals, and closing entries.
- Posting to general journal entries to ledger or T accounts and produce the trial balance.
- Preparation of the income statement and balance sheet of a company from a trial balance.

- Description of the main the elements of the financial statements including revenues, expenses, inventory, property, plant and equipment, receivables, payables, share capital and retained profits.

TEACHING STAFF

Staff responsible for the presentation of ACCG 310 are as follows:

| <u>Name</u> | <u>Room</u> | <u>Email</u> | <u>Telephone</u> |
|---|-------------|----------------------|------------------|
| Elaine Evans Unit Convenor & Lecturer | E4A 331 | eevans@efs.mq.edu.au | 9850-6477 |
| Ron Day Lecturer | E4A 242 | rday@efs.mq.edu.au | 9850-8470 |
| James Lau Lecturer/Administrator/Tutor | E4A 349 | jlau@efs.mq.edu.au | 9850-9284 |

You will be notified of staff consultation hours during your first tutorial in week 2. The consultation timetable will be made available on the unit's website. Full-time staff members are available for two hours per week for consultation. Some part-time tutors will have consultation hours on campus. You are encouraged to seek help from during the set consultation hours. Your tutor will advise you of arrangements for consultation.

TIMETABLE FOR LECTURES

ACCG 310 requires that students attend one two-hour lecture every week. Lecture places have been allocated by the university's on-line enrolment system to ensure that lecture theatres do not become overcrowded, causing non-compliance with Occupational Health and Safety Guidelines. Therefore you must attend your allocated lecture time. Proof of registration may be required if overcrowding occurs.

| <u>Day</u> | <u>Time</u> | <u>Room</u> |
|------------|-------------|-----------------|
| Monday | 4-6 pm | W5B Mac Theatre |
| Tuesday | 5-7 pm | W5B Mac Theatre |
| Wednesday | 7-9 pm | W5B Mac Theatre |

TIMETABLE FOR TUTORIALS

ACCG 310 also requires students to attend a weekly small group tutorial of two hours duration. The maximum number of students in each group is twenty-five.

Tutorials begin in Week 2 – the week beginning 6 March.

Tutorial places have been allocated by the university's on-line enrolment system. Most tutorials are already full. If you do not already have a tutorial time, then you must enrol on-line as soon as possible.

Due to the large number of students enrolled in ACCG 310 changes to tutorial times are not permitted except for special circumstances such as class clashes and work commitments. In that case you must email James Lau with documentary evidence.

You must attend your official tutorial class. Tutors will keep attendance records and you can only sit for the class tests in your registered tutorial. Please ensure that you know your tutors name and your tutorial number as this information is required to be noted on your mid-semester written report.

REQUIRED TEXT AND PRESCRIBED UNIT MATERIALS

Leo, K., Hoggett, J. Sweeting, J. and Radford, J. (2005) *Company Accounting* 6th Edition, John Wiley & Sons, Australia. (with Alfredson, K et al (2005) *applying international accounting standards*, John Wiley & Sons, Australia, Chs 1 & 2 shrink-wrapped).

Other material in relation to Consolidated Cash Flows will be provided.

RESOURCES ON THE WEB

ACCG 310 lecture handouts, notices and assignment solutions will be available in full from the unit's web page. You can access the web page on campus, at work or at home <http://online.mq.edu.au/> where you can login to myWebCT which lists all the webct units. From Week 2 onwards you must download the lecture outlines. They will not be provided in the lecture. Check the web site on a weekly basis for notices, updates etc.

LEARNING OUTCOMES OF THE UNIT

The learning objectives for this unit are set out below. The required readings of each week will provide an additional level of detail about how to achieve the unit learning objectives.

The unit learning objectives should be used throughout the semester to guide you through the lecture material, required readings, assignment questions and to answer any questions you have concerning “what do I need to know for the final exam?”

- a) Demonstrate understanding of the theory and practice of compiling company financial statements including:
 - Understand the significance of the IASB and the impact of AIFRS
 - Describe and apply the concepts for the financial statement elements set out in the *Framework*
 - Understand of the regulatory framework in which Australian companies operate
 - Describe the presentation and format of the financial statements
 - Derive the statement of cash flows using T account reconstruction or spreadsheet methodology

- b) Demonstrate understanding of the theory and practice of accounting for company income tax including:
 - Understand the difference between accounting profit and taxable income
 - Define, recognize and measure deferred tax assets and tax liabilities
 - Prepare journal entries in accordance with AASB 112

- c) Demonstrate understanding of the theory and practice of the recognition and measurement of assets and liabilities including
 - Distinguish provisions from contingent liabilities and reserves
 - Prepare journals for the initial measurement of the cost of property, plant and equipment and subsequent measurement using the cost basis or fair value basis AASB 116
 - Describe the subsequent measurement of intangibles with and without an active market AASB 138

- d) Demonstrate understanding of the theory and practice of accounting for business combinations and impairment of assets in Australia including:
 - Measure the cost of acquisition for a business combination and prepare the journal to allocate this cost to the assets and liabilities of the business acquired AASB 3
 - Describe the recognition, measurement and impairment of goodwill AASB 136 and 138
 - Account for impairment losses

- e) Demonstrate understanding of the theory and practice of consolidation accounting in Australia (AASB 127 and 107) including:
- Describe the use and meaning of important consolidation terminology
 - Describe the inputs, process and outputs of consolidation accounting
 - Perform an acquisition analysis in respect of the acquisition of a subsidiary
 - Prepare the necessary consolidation journal entries to remove the financial effects of intra-economic entity transactions and balances and make other adjustments to portray the financial performance and financial position of the economic entity
 - Prepare a consolidation worksheet including the allocation to minority interests in order to derive the consolidated income statement and consolidated balance sheet
 - Prepare the consolidated statement of cash flows by reconstructing ledger accounts or T accounts using the information from consecutive consolidated balance sheets and a detailed consolidated income statement

GENERIC SKILLS

In addition to the discipline-based learning objectives, all academic programs at Macquarie seek to develop students' generic skills in a range of areas. Cognitive and behavioural generic skills areas valued by the accounting profession and are embedded into the various assessment tasks including the final examination. Class participation in discussion and the mid semester written report are directed at enhancing your generic skills.

TEACHING AND LEARNING STRATEGY

The teaching strategy of ACCG 310 recognises that students must take personal responsibility for the learning experience. The teaching philosophy of ACCG 310 can be described as follows:

- **The Lecture – large group learning**

The purpose of the lectures is to provide you with an overview of the main concepts and techniques. Each lecture should give you a framework to use when problem solving in the particular topic for that week.

- **Private study – learning by doing**

ACCG 310 relies heavily on assignment-based learning and private study.

During your private study after each week's lecture, you are expected to revise your lecture notes and read the specific textbook materials that have been prescribed.

Using the concepts and techniques presented in lectures and textbook materials, you are then required to prepare solutions to weekly assignment questions and exercises.

You should attempt all assignment questions and exercises before attending the relevant tutorial in which the solutions are discussed.

On average the unit will require students to complete between 8 to 10 hours of private study per week.

- **The Tutorial – small group learning**

In tutorials, tutors will assume that you have read each question or exercise and have made a bona fide attempt to answer it. You might come to class with half an answer or even less but at least you know the question or exercise and you tried to answer it as best you could.

Tutors will lead and manage the discussion of assignment questions and exercises and it is expected that you will actively participate in the tutorial setting. Active participation includes a preparedness to explain to the rest of the class what you did in your answer. This is a new textbook with different questions. You will not be able to bring last semesters' answers to the tutorial and pretend that it is your work.

The tutorials should be viewed as an active forum for any problems or difficulties that you have experienced when preparing answers. Ask your tutor questions and make good use of consultations hours, not just towards the examination but all through the semester.

- **After the tutorials – the learning process continues**

At the end of each week (Friday p.m.), copies of the textbook solutions to the relevant weekly assignment will be placed on the web. While your understanding of the topic material is fresh you should review the model solutions for each weekly assignment. Check your answers against the model solutions and learn from your mistakes. Form study groups to help clarify issues but try to work independently on the questions so that you do not copy other students' answers.

RELATIONSHIP BETWEEN ASSESSMENT AND LEARNING OUTCOMES

In ACCG 310 you must demonstrate that you have satisfied all the learning objectives of the unit, not just your learning in relation to consolidations.

To demonstrate that your understanding of the unit learning objectives is satisfactory or better you must score a mark of at least 50% in the final exam.

The final assessment (SNG) in ACCG 310 is based on raw scores calculated as follows:

| | |
|--|------------|
| | <u>%</u> |
| Tutorial attendance (9 or more tutorials) | 5 |
| Three short tests completed in tutorials | 15 |
| Written report to be completed during the mid-semester break | 10 |
| Final exam | <u>70</u> |
| | <u>100</u> |

The tutorial attendance, short tests and written report provide the means of continuous assessment and continuous learning throughout the semester.

The primary objective of the continuous assessment tasks in ACCG 310 is to make you

ready, willing and able to demonstrate your understanding of the learning objectives on the day of the final exam.

CONTINUOUS ASSESSMENT (30%)

a) Tutorial attendance (5 %)

Five marks will be allocated for attendance at **9 or more tutorials**. You will receive **zero marks** if you attend less than 9 tutorials.

b) Short in-class tests (15%)

Throughout the semester there will be three in-class tests. The purpose is to give you a focus for your study and to give you timely feedback on your performance. The questions will be closed book, answered under examinations conditions and of examination standard. Your tutor will mark the tests in the same way as an examination question and give you detailed feedback on your performance. You must sit for the test in your assigned tutorial and there is no supplementary test if you are absent.

c) Written report (10%)

You will be advised of the content, format and assessment criteria later in the semester. The requirements of the assignment will be made available on the web on Friday 14 April. The assignment is due on Friday 5 May at 4 pm. Please submit your assignment to ERIC, Ground Floor E4B. **Do not submit to your tutor**. You will be given a cover sheet to attach to your assignment. That sheet requires you to note your tutor's name, day and time of tutorial. Ensure that you know your tutors name. A full list will be available on the web at the time you download the assignment. If you do not include the correct tutor/tutorial details **your assignment will not be marked**.

FINAL EXAM (70%)

The final exam of ACCG 310 is designed to test you against the learning objectives of the unit.

Past exam papers in ACCG 310 are not made available because the emphasis and the unit material changes from year to year. Students in ACCG 310 for 2006 will be required to do a final exam that tests them on **all** the material covered in ACCG 310 in 2006. Students should not put any faith in contraband copies of previous ACCG 310 exam papers because the final exam in ACCG 310 is never the same from one year to the next.

To pass this unit you must have attempted every assessment task - that is, three in-class tests and the written report; your overall performance must be satisfactory; and you must pass the final examination.

The University Examination period in the First Half Year 2006 is from Wednesday 14 June to Wednesday 30 June. You are expected to present yourself for examination at the time and place designated in the University Timetable. The timetable will be available in Draft form approximately eight weeks before the commencement of the examinations and in Final form approximately four weeks before the commencement of the examinations. <http://www.timetables.mq.edu.au/exam>

Details regarding the form and scope of the final exam will be provided to you during the final lecture. In the meantime you should be aware that the best preparation for the final exam is as follows:

- Attend lectures and take notes - what are the main points the lecturer has made?
- Complete the required readings from the textbooks each week.
- Attend all tutorials – not just the 9 required
- Complete independent solutions to tutorial discussion questions, exercises and problems
- Form study groups at the beginning of semester
- Participate in the in-class tests and use them to monitor your own progress against the unit learning objectives. A low score on an in-class test is a signal that you need to do more work on the topic.
- Check your solutions to the tutorial assignments against the “suggested solutions” that are available at the end of each week on a timely basis.
- Use the consulting times anytime you need extra help not just before the exam.

SPECIAL CONSIDERATION AND SUPPLEMENTARY EXAMS

The only exception to not sitting an examination or in-class test at the designated time is because of documented illness or unavoidable disruption. Where you did not sit for an examination you may wish to consider applying for Special Consideration. Information about unavoidable disruption and the special consideration process is available at <http://www.reg.mq.edu.au/Forms/APSCon.pdf>

The most common form of Special Consideration is a Supplementary Examination because it is impossible to quantify the effect of illness on your performance. However, you will not be granted a Supplementary Examination if you do not meet the Division's requirements.

PLAGIARISM

The University defines plagiarism in its rules: "Plagiarism involves using the work of another person and presenting it as one's own." Plagiarism is a serious breach of the University's rules and carries significant penalties. You must read the University's practices and procedures on plagiarism. These can be found in the *Handbook of Undergraduate Studies* or on the web at: <http://www.student.mq.edu.au/plagiarism>

The policies and procedures explain what plagiarism is, how to avoid it, the procedures that will be taken in cases of suspected plagiarism, and the penalties if you are found guilty. Penalties may include a deduction of marks, failure in the unit, and/or referral to

the University Discipline Committee. This is particularly relevant for your Written Report to be prepared in the mid-semester break

STUDENT SUPPORT SERVICES

Macquarie University provides a range of Academic Student Support Services. Details of these services are available at <http://www.student.mq.edu.au>.

UNIVERSITY POLICY ON GRADING

Academic Senate has a set of guidelines on the distribution of grades across the range from fail to high distinction. Your final result will include one of these grades plus a standardised numerical grade (SNG).

On occasion your raw mark for a unit (i.e., the total of your marks for each assessment item) may not be the same as the SNG which you receive. To illustrate, a student who receives 25 out of 30 in continuous assessment and 33/100 in the final, will not receive an SNG of 58. The reason is that students must pass the final exam in order to achieve a passing grade in ACCG310 (as explained on page 10). Under the Senate guidelines, results may be scaled to ensure that there is a degree of comparability across the university, so that units with the same past performances of their students should achieve similar results.

It is important that you realise that the policy does not require that a minimum number of students are to be failed in any unit. The process of scaling does not change the order of marks among students. A student who receives a higher raw mark than another will also receive a higher final scaled mark. For an explanation of the policy see <http://www.mq.edu.au/senate/MQUonly/Issues/Guidelines2003.doc> or <http://www.mq.edu.au/senate/MQUonly/Issues/detailedguidelines.doc>.

GRADE APPEALS

A grade appeal procedure exists to address **very rare classes** where a procedural irregularity occurred in the assessment of a student's performance. Details can be found at http://www.efs.mq.edu.au/services/how_grade.htm. More information will be available at the final lecture.

LECTURE SUMMARY

The first lecture (week 1) begins with administration of the unit including distribution of unit outline. The topic areas covered include understanding the International Accounting Standards Board, Australian equivalents of International Financial Reporting Standards, and the *Framework*.

Week 2 examines the elements of financial statements and how they are presented in a company's accounting records and classified in a company's financial statements.

Week 3 covers accounting for company income tax including the calculation of the current/deferred income tax balances.

Week 4 deals with the recognition and measurement of property, plant and equipment and intangibles together with accounting for the related depreciation/amortisation.

Week 5 considers accounting for business combinations, non-current assets held for resale and impairment of assets.

Week 6 revises the material studies thus far, to assist students in their final exam preparation.

Week 7 is the first of four weeks devoted to the study of consolidation accounting. The study begins with the principles of consolidation accounting including the control criterion, the entity concept, the consolidation process, the pre-acquisition entry and the preparation of a consolidation worksheet.

Week 8 covers the elimination of intra-entity transactions within a consolidated group including tax effect entries.

Week 9 considers the consolidation topic of minority interests and its impact on the consolidation worksheet and process.

Week 10 covers the more applied issue in consolidation accounting of indirect ownership interests.

Week 11 revises AASB 107 Cash Flow Statements

Week 12 exams the additional techniques used in the compilation of a consolidated statement of cash flows.

Week 13 revises the main techniques of consolidation accounting to assist students with their final exam preparation.

| Week | Beginning | Topic/s | Tutorial Assignment - Not all questions will be discussed in class Some answers require self-study |
|-----------------------|--------------------|---|---|
| 1 EE | February 27 | Framework for corporate accounting in Australia <i>Alfredson Ch1-2; L&H Ch1</i> | No Tutorial |
| 2 EE | March 6 | Introduction to corporate accounting <i>L&H Ch 3</i> | Alfredson Ch 1 DQ 2, 6, 10 Alfredson Ch 2 Prob 2.2, 2.6, 2.9, 2.11 L & H Ch 1 DQ 1, 11, 13, 17 |
| 3 RD | March 13 | Corporate Income Tax <i>L&H Ch 4</i> | Ch 3 DQ 2, 8, 13, 15 Ex 3.2, 3.4 Prob 3.2, 3.7 |
| 4 RD | March 20 | Fixed Assets & Intangibles <i>L&H Ch 5; Ch 6 (6.1-6.4)</i> | Ch 4 DQ 1-4 Ex 4.1, 4.3, 4.4 Prob 4.1, 4.3 |
| 5 RD | March 27 | Business Combination & Impairment <i>L&H Ch 7 (7.1-7.3); Ch 8</i> | Ch 5 DQ 1, 6; Ex 5.1, Prob 5.2, 5.5 Ch 6 DQ 2, 9, 11; Prob 6.4 In-class test (lectures 2 & 3 material) |
| 6 RD | April 3 | Review (Lectures 3 – 5) Chs 4 - 8 | Ch 7 Ex 7.1a); 7.5a) & c); Prob 7.1a) Ch 8 DQ 4, 8, 9; Prob 8.2, 8.3 |
| 7 EE | April 10 | Consolidation Method: Principles <i>L&H Ch13; Ch 14</i> | Ch 5 DQ 11; Ex 5.2 Ch 6 Prob 6.2 Ch 7 Prob 7.3a) Ch 8 Ex 8.2 In-class test (lectures 4 & 5 material) |

| | | | |
|------------------|------------------------------|---|--|
| | April 17 & 24 | Mid-Semester Break Prepare written report | |
| 8 EE | May 1 | Consolidation Method: Intra-group transactions <i>L&H Ch 15</i> | Ch 13 DQ 5 & 13 Ch 14 Ex 14.1, 14.4; Prob 14.4, 14.7 |
| 9 EE | May 8 | Consolidation Method: Minority Interest <i>L&H Ch 16</i> | Ch 15 DQ 2 Ex 15.1, 15.4 Prob 15.1, 15.5 |
| 10 EE | May 15 | Consolidation Method: Indirect Ownership Interests <i>L&H Ch 17</i> | Ch 16 DQ 3 & 5 Ex 16.1; 16.7 Prob 16.1; 16.3 |
| 11 JL | May 22 | Cash Flow Reporting <i>L&H Ch 12</i> | Ch 17 DQ 1 & 2 Ex 17.1, 17.4 Prob 17.2, 17.6 |
| 12 JL | May 29 | Consolidation Method: Cash Flow Statements <i>E, A & K Ch 8</i> | Ch 12 DQ 5 & 8 Ex 12.6 Prob 12.3 In-class test (lectures 7-10 material) |
| 13 EE | June 5 | Review (week 7-12) | Ch 8 Q8.5 Ex 8.3, 8.5 |